**National Board of Directors Application**

Directions: Submit your responses to the questions below and a YouTube link to a three-minute video to **National Director of Membership** at **NationalExecutive.LambdaPhiXi@gmail.com** by May 26th, 2019.

Eligibility Criteria:

• An initiated soror of Lambda Phi Xi Multicultural Sorority, Inc.

• Time and Commitment Available to Dedicate to the Sisterhood

• Please view the National Constitution and Bylaws for additional requirements for each position

Term Length: As per the National Constitution of Lambda Phi Xi Multicultural, Sorority, Inc. all elected positions of the National Executive Board have a term length of two years. All positions will be serving from the summer of 2019 to the summer of 2021. Elections will be conducted at the 2019 National Convention. The transition phase will commence the first week of July.

National Convention: All applicants who submit an application for a position will be required to make a visual presentation and a three to five-minute speech at the National Convention. If the applicant cannot attend the convention, she will be required to connect via videoconference to fulfill these requirements. If a convention will not be held at the time you are applying the YouTube Video portion of your application will be considered your speech.

YouTube Video: All applicants must include the YouTube link to a three-minute video introducing yourself, your goals and your credentials in this election.

Application Questions: Please fill out the information below and submit an attachment answering the application questions.

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| --- | --- | --- | --- |
| Position Applying For: | | | |
| Name (First, Line, Last): | | | |
| Phone Number: | | Email Address: | |
| Address: | | | |
| City: | State: | | Zip Code: |

|  |  |  |
| --- | --- | --- |
| University/College Attending or Attended: | | |
| Major (& Minor, if applicable): | | Graduation Date: |
| Chapter Affiliation: | | Cross Date: |
| Number of Active Semesters: | Number of Inactive Semesters: | |
| Current Membership Status:  Active  Graduate Chapter Active  Undergraduate Chapter Alumna  Graduate Chapter Alumna  Associate Member | | |
| YouTube Video Link: | | |
| Answer the Following Questions (In a Separate Attachment):   1. List any executive positions you held within your undergraduate or graduate chapter 2. Why are you interested in applying for this position? 3. What do you hope to get out of your position? 4. What ideas/suggestions would you want addressed if you were elected into this position? 5. What are three of your goals for your position? 6. What is your plan of action to accomplish your goals? 7. Please name some of your strengths and weaknesses. 8. What specifically can you bring to the board to uphold the well-being of all Lambda Phi Xi chapters? 9. Describe your priorities and current time commitments. 10. Approximately, how many hours a week can you commit to the National Executive Board? | | |
| I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (First Name, Line Name, Last Name) certify that all the information I have provided in this application is true. Furthermore, I understand that running for a position on the National Executive Board requires hard work, dedication and commitment. I attest that I will be able to fulfill my duties, if I were to get elected. | | |
| Signature: | | Date: |

**YouTube Uploading Guidelines**

**Step 1:** Record your three-minute speech. You can use a camera, your phone, your laptop (if it has a webcam), etc. Make sure that it is then uploaded onto a computer.

**Step 2:** Open an Internet Browser (i.e. Safari, Internet Explorer, Firefox, etc.) and go to YouTube (http://www.youtube.com)

**Step 3:** Create an account or if you already have one, go the next step. If you have a Gmail account, you can use the same account.

**Step 4:** Login to your YouTube account.

**Step 5:** Click on the “Upload” button on the top right-hand corner of the homepage. It is right next to the search bar.

**Step 6:** A new box should appear. Choose a video file from your computer. Click on the “Browse” button on the lower right-hand corner to look through files on your computer.

**Step 7:** Choose the video that you want and click on the “Open” button on the lower right-hand corner of the box.

**Step 8:** A new screen should appear asking for the details of your video. This includes the Title, Description, Tags, and Privacy Settings.

**Step 9:** Click on the arrow next to the drop box under “Privacy Settings” and choose “Private.”

**Step 10:** A new box will appear asking for the email addresses of those individuals you would like to share your video with. Please enter the following email address: national.membership@lambdaphix.org.

**Step 11:** Once you’re done, the “Saved” button on the lower right-hand corner of the screen should be grayed out. If not, click this button to make sure that your details have been saved.

**Step 12:** Click on the “Share” button on the top right-hand corner of the screen. The link of your video shall come up.

**Please Note:** All links will be distributed to Chapter Presidents and the National Executive Board.